

Safe Home Ireland



Emigrant Support Service

Donor Charter for Fundraising

As a charity seeking donations from statutory bodies and the public, Safe Home Ireland aims to comply with the Statement of Guiding Principles for Fundraising. Our pledge is to treat all our donors with respect, honesty and openness.

Donors

Donors have the right to be assured that their gifts will be used for the purposes for which they were given.

Safe Home Ireland respects the rights of donors to be informed about the causes for which we are fundraising; to be informed about how their donation/funding is being used; and to have their details deleted from mailing lists or databases if so requested.

Use of donations

In raising funds, Safe Home Ireland will accurately describe its activities and needs. Safe Home Ireland policies and practices ensure that any donations received will be used solely to further the Safe Home Ireland Mission. Where donations are made for a specific purpose, the donor's request will be honoured.

If Safe Home Ireland invites the general public to donate to a specific cause, then we will have a plan for handling any shortfall or excess.

Disclosure

Donors have the right to be informed of the status and authority of those soliciting donations.

Organisational Independence

Safe Home Ireland will record and publish in our Statement of Annual Accounts details of individual gifts, including gifts-in-kind; where Safe Home Ireland judges that those gifts may be construed to have the potential to influence the independence of the organisation's decision making.

Safe Home Ireland is not obliged to accept anonymous donations, where anonymity is requested by a donor this will be respected if the donation is accepted, however the other details of the gift will be recorded and published (such that anonymity is preserved).

Third party fundraisers

Safe Home Ireland will seek to ensure that any donations sought indirectly, such as through third party agents, are solicited and received in full conformity with Safe Home Ireland's own standards and practices. This will normally be the subject of written agreement between the parties.

Volunteer fundraisers

Safe Home Ireland fundraising management shall ensure there is a policy for its activities involving volunteers, including the relationship and communications with volunteers and how volunteers are managed.

Fundraising complaints and Feedback Procedure

Safe Home Ireland has procedures to enable interested parties to notify us of their wishes, comments and complaints.

These procedures include systems to ensure that all feedback (including especially any complaints) is responded to and addressed within a specified timeframe.

Public or donor queries or complaints about fundraising should, in the first instance, be addressed directly to Safe Home Ireland or FAO:

Mary Ann Fadian, via email to: info@safehomeireland.com

Where the Safe Home Ireland complaint procedure for fundraising has been exhausted and the response does not satisfy the complainant, the next level of the complaints procedure is directed to:

The Monitoring Group of the Statement of Guiding Principles for Fundraising.
All matters of illegality will be addressed immediately to An Garda Síochána.

Financial controls

Safe Home Ireland seeks to be best in class in governance issues and will follow the principles of best practice in financial management. A subcommittee of the board, the Finance Committee oversees the internal financial control procedures and the Board of Safe Home Ireland will ensure that all monetary income is used effectively and will minimize the risk of misuse. A Statement of Annual Accounts figures are freely available to the public. Audited accounts are prepared in SORP format.

Human resources

Safe Home Ireland human resource policies conform fully to relevant national and international labour regulations. These policies seek to apply best practices in terms of employee and volunteer rights and health and safety at work.

Equality

Safe Home Ireland adheres to equality legislation and will not tolerate discrimination in any form.

Appointment of external auditor

Safe Home Ireland is controlled and regulated by its board. The board members form the general body that has responsibility for the Articles of Association, election of the Council, appointment of the auditors and approval of the annual accounts